

LA PARIS ESTATE

wedding packages



Valid from May 2023 - September 2024

PACKAGES

	Elegant	Lush
	R230 000 (incl. VAT)	R260 000 (incl. VAT)
Standard venue management only on the day	Y	Y
Standard table set-up	Y	Y
2 Tier vanilla and Italian buttercream wedding cake	Y	Y
1 x Bar manager	Y	Y
Wedding reception venue hire	Y	Y
Pre-drinks venue hire	Y	Y
Wedding ceremony venue hire including wooden benches for up to 200 guests	Y	Y
Hotel transfers for in-house guests in the Franschhoek and Paarl vicinity	Y	Y
Bridal Suite & Manor House Room for 2 guests (night prior to the wedding)	Y	N
1 Night's Accommodation for 23 guests (night of the wedding)	Y	N
2 Night's Accommodation for 23 guests (night prior and night of wedding)	N	Y
Welcome Dinner / Rehearsal Dinner <i>*additional guests will be quoted per person</i>	6 Guests	23 Guests
<i>Kindly note a 50% non-refundable deposit will be required upon confirmation</i>	R115 000 (incl. VAT)	R130 000 (incl. VAT)

Standard table set-up items

Included for up to 200 guests

Banquet tables and white linen

White Tiffany chairs

White linen napkins

3 Course crockery and cutlery

Red and white wine glasses and water glass for table setting

Standard reception bar glassware



LA PARIS STANDARD VENUE MANAGEMENT



- Unlocking and locking of venue and gates.
- Preparation and cleaning of the venue and area's booked for the wedding prior to the event.
- Setting up of restrooms with the provided amenities as well of the maintenance thereof during the event.
- Preparation and cleaning of kitchen facilities for the caterers prior to event.
- Set up a schedule for when vendors will be setting up, arrivals, break down all within the normal working hours of the Estate or as otherwise agreed.
- Supervision of breakdown of vendors according to and within company policies.

- Receiving of deliveries on behalf of suppliers only as per conditions agreed upon. With prior written instructions from coordinator.
- Set up management of bar (terms and conditions as per our Bar and Beverage policy which includes timeous decisions as to the exact requirements).
- Management of the barman on the day of the wedding.
- Supervision of parking attendants and security.
- Ensuring music ends at the agreed set time.
- Managing and booking of any extra over venue requirements or extension of time on the day.



Wedding Coordination Details

La Paris full wedding coordination is available at an additional R40 000 (incl. VAT). Please contact us directly for further information. Alternatively, please see below our authorised preferred Wedding Coordinators (not limited to);

Kraak
Anne Mann Celebrates
Wedding Concepts
IDOBX
Anna Marcelle Weddings
Trunk Events
Meagan Oosthuizen Weddings
Bride Sidekick
Warren Stone Weddings
Nicolette Weddings
Perfect Proposal
Lune Events
Bash Celebrations

IMPORTANT

Kindly note that should you not appoint one of the above authorised wedding coordinators, a compulsory "on the day wedding assistance" fee of R11 500 (incl. VAT) will apply.

TERMS & CONDITIONS

- All rates are quoted in ZAR (South African Rand) - including VAT (15%).
 - Provisional bookings are only accepted if done in writing and will be held on a provisional basis for 7 days. However, should a firm offer be received for the same date during this period, you will have 24 hours to confirm your booking.
 - A 50% non-refundable deposit on the wedding package quoted along with the signed contract is required to confirm your booking.
 - La Paris Estate reserves the right to cancel all services booked if full payment has not been received 2 weeks before the event.
 - A damages deposit of R5 000 is required with your last payment prior to the event. The full amount will be refunded within 14 days of the event, should no theft or damages have taken place. This includes damages to floors, ceilings and walls by guests or any suppliers brought in from the outside by the client (should this have been allowed). Should the damage exceed the amount the client will be informed and billed accordingly.
 - The Estate has sufficient parking for your guests at no charge.
 - La Paris Estate has a fully licensed bar facility and will cater for all your beverage needs. Beverages and Bar lists will be provided upon booking for you to make your selection - a final bar list must be confirmed 14 days prior to the wedding/event. A bar deposit will be required for the expected spend at this time, should it not be a cash bar. See detailed Bar Terms and Conditions stipulated when the contract for the event is signed. Should this timeframe not be met, La Paris will set up the bar with our standard stock list.
 - La Paris Estate will either cater for your event ourselves or will present you with options from one of our preferred caterers. Kosher and Halaal meals are outsourced for supply by reputable establishments. A surcharge will apply for outsourced caterers. All dietary requirements can be catered for, notification must be given 21 days prior to the event.
 - Any extra charges/costs that takes place during set up or on the day of the event needs to be settled on the day of the event.
- Should the client require access for own suppliers to set up for the event this will be possible on the day of the event from 08:00 onwards. Deliveries for the event can be done the day before during office hours (08:00-16:00), deliveries to please be discussed and arranged with the Venue Manager. A previous day set up can be arranged during office hours at set up day rates (that will be supplied upon request). The client is required to ensure the safe working practice of any contractors engaged by the client with applicable insurance.
 - The client is required to comply with the safety and security procedures and general Rules on Conduct of the Estate.
 - Break Down | 1-hour post the event end time booked is permitted for break down of suppliers. Further breakdown and collection times to be pre-arranged with the La Paris Estate Events Team. No access will be given to the Estate for this purpose unless arrangements are in place and confirmed in writing.
 - You have exclusive use of the reception venue hired until 00:00 - Additional time can be arranged up till 02:00 at an extra charge for the venue as well as staff and suppliers. Venue hire fee between 00:00 - 01:00 is R5 500 (incl. VAT) and between 01:00-02:00 is R10 500 (incl. VAT). Staff charged extra over the venue fee rates.
 - Sound and noise levels will be monitored by Management on the day of the event.
 - La Paris Estate reserves the right to all communal areas on the Estate, no exclusive use of the Estate is allocated to any individual or package.
 - No smoking or vaping is allowed in any of the La Paris Venues (indoors) - designated outdoor smoking areas will be allocated.
 - Children are welcome at La Paris Estate and in the accommodation, however parental supervision is required at all times. The Estate has open water features and working vehicles and the responsibility for the safety of children remain with their parents.
 - La Paris Estate takes no responsibility for outdoor events affected by weather and the client remains responsible for any extra costs involved should weather affect the arrangements for the event.

Site inspections are available from Monday-Friday between 08:00 - 16:00 by appointment only.
For after hour viewings please contact the events team directly to make arrangements.

Mock set-up and food tasting can be arranged (at an additional charge) by appointment only.

GET IN
TOUCH

021 867 0171

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www.laparis.co.za

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